From: Han, Linda (DPH)

Sent: Wednesday, January 11, 2006 1:07 PM

**To:** Nawn, Kathleen (DPH)

**Subject:** RE: contact list



ContactList 1.xls

here you go. Ih

-----Original Message-----

From: Nawn, Kathleen (DPH)

Sent: Wednesday, January 11, 2006 10:10 AM

**To:** Han, Linda (DPH) **Subject:** RE: contact list

Linda-

still waiting for your division's contact info. thanks.....kathy

<< File: ContactList- DiagMicro.xls >>

----Original Message-----

From: Nawn, Kathleen (DPH)

**Sent:** Friday, January 06, 2006 1:15 PM

**To:** Han, Linda (DPH) **Subject:** RE: contact list

## Linda-

we have work numbers, but we need contact info if we need to call people after hours. since our staff has all manner of pagers, cells and home phones, we're trying to assemble the best means of contact. often times, what Carol has is not up to date or may be only a home phone. Dr. DeMaria will have further discussions w/ us about implementing appropriate notification and recall procedures regarding events that befall our lab facility. thanks.......kathy

----Original Message----

From: Han, Linda (DPH)

**Sent:** Friday, January 06, 2006 8:54 AM

**To:** Nawn, Kathleen (DPH) **Subject:** RE: contact list

Hi Kathy: So the phone numbers listed should not be office phone numbers? Is it possible to get home numbers from Carol? Linda

-----Original Message-----

From: Nawn, Kathleen (DPH)

Sent: Thursday, January 05, 2006 3:57 PM

To: Han, Linda (DPH)
Subject: RE: contact list

## Linda-

Dr. DeMaria has asked me to assemble a list in the event that you and those in your division's line of succession have to be contacted after hours (or if away from the SLI). I'm using our previously established COOP's succession of responsibility as a start. please complete the columns for your division and return to me.

thanks for your help......kathy

<< File: ContactList.xls >>

-----Original Message-----

From: Nawn, Kathleen (DPH)

Sent: Thursday, January 05, 2006 3:54 PM

To: Grazioplene, Mariah (DPH)

Subject: RE: contact list

thanks for your help.....kathy

<< File: ContactList.xls >>

-----Original Message-----

From: Nawn, Kathleen (DPH)

Sent: Thursday, January 05, 2006 3:45 PM

**To:** Gauthier, Cheryl (DPH) **Subject:** RE: contact list

Charul

Dr. DeMaria has asked me to assemble a list in the event that you and those in your division's line of succession have to be contacted after hours (or if away from the SLI). I'm using our previously established COOP's succession of responsibility as a start. please complete the columns for your division and return to me.

thanks for your help.....kathy

<< File: ContactList.xls >>

----Original Message-----

From: Nawn, Kathleen (DPH)

Sent: Wednesday, January 04, 2006 2:07 PM

To: Nassif, Julianne (DPH)

Subject: contact list

Juli-

Dr. DeMaria has asked me to assemble a list in the event that you and those in your division's line of succession have to be contacted after hours (or if away from the SLI). I'm using our previously established COOP's succession of responsibility as a start. please complete the columns for your division and return to me.

thanks for your help.....kathy

<< File: ContactList.xls >>

Kathleen L. Nawn, MHS, MTcM(ASCP) Laboratory Supervisor III State Laboratory Institute, Room 201 Massachusetts Dept. of Public Health 305 South Street, Jamaica Plain, MA 02130

Office: (617) 983-6345 Fax: (617) 983-6210

email: kathleen.nawn@state.ma.us